



PRIVATE DINING ROOM

EVENT DETAILS



In order to best accommodate your guests we need as much information as possible.

Please check the slot that best fits your party:

We plan on having the room for:

Early Lunch Late Lunch Entire Lunch Dinner

As far as food order goes:

- We would like our guests to order right off your standard menu
- We would like to prearrange a Limited Menu with items from our standard menu
- We would like to discuss a Special Menu with Chef Darlene

As far as beverage goes:

- We would like all beverages (non-alcoholic alcoholic) to be included in our bill
- We would prefer to have bottles of wine on the tables
- No alcoholic beverages
- Other, Please Specify:

CONTACT INFORMATION: Jennifer Mussenden – laseptimaprivatedining@gmail.com

La Septima Café – 702 West Lumsden Road – Brandon FL 33511

PRIVATE DINING ROOM – INFORMATION & RENTAL CONTRACT

GRATUITY

A 20% gratuity will be added to your check for server(s). If you wish to leave more for their excellent service, please feel free.

PAYMENT POLICY

A deposit of \$100 and a credit card number is required to hold the room. It is not charged unless there is a cancellation issue or damage to the room. To ensure quality service for you and your guests, all food and beverage is on one tab and final payment must be paid in full with no more than a combination of cash and two credit cards. We accept Visa, MasterCard, Discover & American Express.

(La Septima Gift Cards will not be accepted for payment of this event)

CANCELLATIONS

For a full refund of your deposit, cancellations must be submitted via email to yborstyle@aol.com with the subject line reading your name and the date of your event. We will reply by email to confirm receipt of this email. Cancellations within 14 days of event forfeit the deposit. If you have arranged for a Special Menu and we had to order special items that we do not normally sell and you cancel one week prior, you will be charged the full amount of the minimum guarantee and the deposit will be forfeited.

DECORATIONS

We ask that any decorations be discussed with the Catering Manager during the planning process. We do not permit Real Candles, Confetti, Glitter, Silly String. Anything you want to attach to furniture, walls or doors must first be approved by the catering manager. Failure to get pre-approval, will result in forfeiture of deposit.

AUDIO/VISUAL NEEDS

If our flat screen TV is used for a presentation, slide show, etc. a fee will be charged of \$ _____

DAMAGE TO ROOM(S)

Client will be held liable for any unusual damage to the room and its contents.

LIABILITY

Anita Ventures, Inc. dba La Septima Café of its owners and managers shall not be liable for non-performance of this contract in the event that La Septima Café has to close for any reason which is beyond our reasonable control...Acts of God, National Emergencies, Power Outage, etc.

Additionally, the Client agrees to indemnify and hold harmless La Septima Café, its owners and managers for any costs incurred, including attorney fees, arising as a result of any injury to a person or persons or damage of personal property, or any other claim whatsoever resulting in the client's use of the premises.

PRIVATE DINING ROOM – INFORMATION & RENTAL CONTRACT

ANIJO ROOM

CAPACITY: 24 seats

MENU

All food and beverage must be purchased and/or prepared through La Septima Café. There is an exception for dessert brought in for special events. If a dessert is brought in to our private dining room, there is a \$10.00 flat fee for cutting and plating.

Our regular menu is used in the party room, unless you have met with Chef Darlene and made prior arrangements for a special menu.

Menu must be finalized 48 hours prior to event if the regular menu is used and one week prior if a special menu has been approved.

FOOD AND BEVERAGE MINIMUM

Sales tax and gratuity apply to all charges including any additional hours

Dinner: Monday through Saturday – Anytime between 4pm and 6pm

\$400 minimum

Price is for 3 hours maximum. Additional hours will be charged at \$100 per hour.

If additional hour is after 9pm, the additional charge is \$250 per hour

First additional hour will be assessed 15 minutes into the fourth hour. (meaning all persons, belongings, etc are out of the room before 15 minutes into the fourth hour.)

Lunch: Monday through Friday – 11am – 2pm

\$250 minimum

Price is for 1.5 hours maximum. Additional hours will be charged at \$50 per half hour

PRIVATE DINING ROOM – CONTRACT & DEPOSIT FORM



TODAY'S DATE: _____ TYPE OF EVENT _____

DATE OF EVENT: _____ ARRIVAL TIME: _____ GUEST COUNT: _____

CLIENT/CONTACT PERSON: _____

PHONE# _____ EMAIL ADDRESS: _____

\$100 DEPOSIT REQUIRED

CASH* VISA MC AMEX DISCOVER *If cash is used, please provide CC info for room

CREDIT CARD NUMBER _____ EXP. DATE _____

SIGNATURE _____ DATE: _____

PRINTED NAME OF SIGNEE _____

This contract is made in the State of Florida and shall be construed and enforced in accordance with the laws of such state. This Private Dining Room Contract constitutes the entire agreement between parties and may not be modified or amended except by instrument in writing signed by both the Client and La Septima Café.

“The undersigned acknowledges that he/she has read and understands the Private Dining Room Contract including this page and the preceding three (3) pages. By signing and dating below, the undersigned accepts this contract and agrees to comply with same.”

CLIENT SIGNATURE: _____ DATE: _____

PRINT NAME: _____

AUTHORIZED LA SEPTIMA CAFÉ SIGNATURE: _____ DATE: _____

PRINT NAME: _____

